



Improvement Notice

(paragraph 3.30(e))

*Offshore Petroleum and Greenhouse Gas Storage Act 2006
Offshore Petroleum and Greenhouse Gas Storage (Safety) Regulations 2009*

Notice Number: 359

IMPROVEMENT NOTICE

To: Woodside Energy Limited

I, [REDACTED] an OHS inspector appointed under section 680 of the Act, am satisfied that the person named above as the responsible person is contravening, or has contravened, and is likely to contravene:

(a) Clause 9(2)(a) of Schedule 3 to the Act;

at:

Vincent

The reasons for my opinion are:

During the inspection it was observed that the maintenance management system is in a state that does not allow for WEL to exercise control of maintenance on the facility. This is based on the sampled findings as summarised below:

- **Function testing routines commonly referred to “manufacturer’s specifications” instead of providing detailed information;**
- **Hours assigned to tasks were often not indicative of actual work hours. An item that had the status PCNF REL had 1276 actual hours assigned to the task with 0 hours predicted in SAP;**
- **Some procedures did not align with the actual equipment installed;**
- **Some routines had no hours assigned to them (668 work orders of the total 3238 work orders in SAP had 0 hours assigned to them);**
- **There were 1568 items in SAP past their basic start date, 361 of which had 0 hours assigned to them; and**
- **29 items were not in compliance with the operators system to manage safety critical maintenance.**

You are required to take action within **60** days of the date of this notice to prevent further contravention or likely contravention of the clause or regulation.

* The following action must be taken by the responsible person within the period specified above:

Develop a plan to ensure that the Vincent facility has a robust maintenance management system.


This plan should address at least the following items with specified milestones and time frames:

- **Provision of specific and measurable tasks in the planned maintenance system work instructions, where appropriate;**



- Review actual work hours and update indicative work hours assigned to tasks within the planned maintenance system; and
- Review maintenance procedures against actual installed equipment and ensure the maintenance procedures are appropriate to the equipment installed.

Signed: 


OHS inspector
Dated: 15/12/11



NOTES: (Please see back of form)

This notice was delivered to: [redacted] _____
(insert name)
in the office or position of [redacted]
(insert office or position)
at: 3.45 pm on 15/12/2011
(insert time) (insert date)
(See notes on page 3)

When the required improvement has been completed, return this part of the notice to the following person at the address below:

Name: [redacted]
Position: OHS Inspector
Address: Level 11 Alluvion Building, 58 Mounts Bay Road, Perth WA, 6000
Telephone number: 6188 8711

Improvement Notice No. 359 has been complied with.

Signed: [redacted] _____ Date: 15/2/12.

NOTES:

1. Under clause 78 of Schedule 3 to the Act, a person who fails to ensure that this notice is complied with, to the extent that it relates to a matter over which the person has control, may be liable to a penalty of 100 penalty units.
2. This notice must be displayed in a prominent place at the workplace and, under clause 79 of Schedule 3 to the Act, must not be tampered with or removed before the notice has ceased to have effect.
3. Under subclause 78 (11) of Schedule 3 to the Act, an operator, or an employer of a member of the workforce to whom this notice is given must:
 - (a) give a copy of the notice to each health and safety representative for a designated workgroup having group members performing work that is affected by the notice; and
 - (b) display a copy of the notice in a prominent place at or near each workplace at which the work is being performed.
4. Under subclause 81 of Schedule 3 to the Act, any of the following persons may request Fair Work Australia to review the OHS inspector's decision:
 - the operator of the facility or an employer who is affected by the decision;
 - any person to whom an improvement notice has been issued;
 - the health and safety representative for a designated work group that includes a group member affected by the decision;
 - a workforce representative in relation to a designated work group that includes a group member affected by the decision;
 - if there is no designated work group — a workforce representative in relation to a member of the workforce affected by the decision;
 - the owner of any plant, substance or thing to which the OHS inspector's decision relates.
5. An improvement notice ceases to have effect when the responsible person takes the action specified in the notice, or if no action is specified, takes the action that is necessary to prevent the contravention, or likely contravention, with which the notice is concerned.