

Our ref: ID : A1070807

[REDACTED]
Journalist

Email: mail@[REDACTED].com

Dear [REDACTED]

FREEDOM OF INFORMATION REQUEST – NOTICE OF DECISION TO IMPOSE A CHARGE – F248

I refer to your request to the National Offshore Petroleum Safety and Environmental Management Authority (NOPSEMA) for access to documents under the Freedom of Information Act 1982 (the FOI Act).

I am writing to advise you of my decision that you are liable to pay a charge in respect of the processing of your request under s 29 of the FOI Act. I am an officer authorised under s 23 of the FOI Act to make decisions in relation to FOI requests.

I have assessed the work that NOPSEMA would need to do to process your request based on the documents identified as within the scope. My preliminary assessment of the charge you are liable to pay is \$336.93. An itemised assessment of the charge is enclosed at **Attachment A**.

Payment of deposit

As the charge exceeds \$100, a deposit of 25% is required (\$84.23) before NOPSEMA will resume processing your request.

Payment can be made by cheque or by direct deposit into the following account:

Commonwealth Bank of Australia
BSB: 066-000
A/c No: [REDACTED]
Account Name: National Offshore Petroleum Safety and Environmental Management Authority (NOPSEMA).

The deposit is not refundable except in some limited circumstances (for example if NOPSEMA fails to make a decision on your request within the statutory time limit) or may be refundable in part if the final charge is less than the deposit paid.

Your right to challenge the charge

Under the FOI Act you have the right to contend that the charge has been wrongly assessed, should be reduced, or should not be imposed.

If you contend that the charge should be reduced or not imposed, I will take into account the following considerations:

- whether payment of the charge, or part of it, would cause you financial hardship
- whether giving access to the document[s] is in the general public interest or in the interest of a substantial section of the public any other relevant matter.

Time you have to respond and what you need to do

Within 30 days of receipt of this notice you are required to do one of the following things:

- (1) agree to pay the charges in full or pay, as a minimum, the deposit amount (\$84.23); or
- (2) provide reasons contending that the charge has been wrongly assessed, should be reduced or not imposed; or
- (3) withdraw your request.

In accordance with s 31 of the FOI Act, I am permitted to suspend the time limit for processing your request from the day that you receive this notice. This time limit will resume on either:

- the day you pay the deposit
- the day on which I decide not to impose a charge following consideration of any contentions you may make.

If you do not provide a written response to this notice by **10 April 2024** your request will be taken to be withdrawn.

If you have any questions about the matters raised in this notice please contact me on the details above.

Yours sincerely

Michela Giubilato

Freedom of Information Authorised Officer

wA811366

27 March 2024

Estimate of Charges

Document No: A1070936

Date: 27/03/2024

Summary of Estimates

Documents relevant to request	5
Pages relevant to request	52
Third parties to be consulted	1

Search and retrieval¹

TASK	Time	Cost @ \$15 p/h
Search and retrieval of relevant electronic files	4	\$60
Preparation of document schedules	0.02	0.25
<i>Sub-total</i>	4.02	\$60.25

Decision making²

TASK	Time	Cost @ \$20
Examination of documents	1.73	\$34.67
Consultation with third parties	3	\$60
Preparation of documents for release (collation and deletions)	2.08	\$41.60
Preparation and notification of access decision, statement of reasons	12.0208	\$240
<i>Sub-total (before deduction of 5 hours)</i>	18.83	\$376.68
<i>Sub-total (after deduction of 5 hours)</i>	13.83	\$276.68

ESTIMATED TOTAL CHARGES	\$336.93
DEPOSIT REQUIRED	\$84.23

¹ FOI Regulations, Schedule Part 1, item 2

² FOI Regulations, Schedule Part 1, item 5