Deaths or Injuries - Monthly Summary Report

**Due Date:** By Day 15 of the following month.

**Send completed form to:** submissions@nopsema.gov.au

Form

Document No:

***NOTE****: Mobile facilities should only specify the days of the month and respective offshore hours worked where the vessel or structure is a facility (including an associated offshore place) i.e. from when the vessel or structure arrives at the site for work subsequently carried out which is within the scope of a safety case. Guidance on interpretation of a ‘facility’ can be found in* ***Guideline N-01000-GL0253*** *on* [*NOPSEMA’s website*](https://www.nopsema.gov.au/document-hub)*.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Operator:** |  | **Month:** |  | **Year:** |  |
| **Contact:** |  | **Email:** |  | **Phone:** |  |
| **Number of days facility operated in NOPSEMA jurisdiction** | **Facility name** | **Facility type** | **Total hours (Includes employees, contractors & marine crew)** | **Number of Incidents:** *Each injury must be assigned to one category only* |
| Fatalities**FT** | Major Injuries**MI** | Lost Time Injuries3 or more days**LTI ≥3** | Lost Time Injuries1 or 2 days**LTI <3** | Medical Treatment Injury**MTI** | Alternative Duties Injury**ADI** |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Injury date** | **Facility name** | **Injury category code (LTI, MTI,ADI)** | **NOPSEMA incident number** | **Operator incident number or Identifier code** | **Brief description of each injury included in the above table***State clearly if the injury is due to contracting a disease.* | **Total number Work Days Lost (MI, LTI)** | **Total number Alternative Duties Days (ADI)** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

Note: Under the Western Australian *Petroleum (Submerged Lands) Act 1982*, monthly reports should be supplied to the relevant State Minister through the WA Department of Mines, Industry Regulation and Safety ([www.dmirs.wa.gov.au](http://www.dmirs.wa.gov.au)) rather than NOPSEMA.

**Privacy Notice**

NOPSEMA collects your personal information for the purpose of investigating accidents, environmental incidents and dangerous occurrences under the *Offshore Petroleum and Greenhouse Gas Storage Act 2006.*

NOPSEMA will not use or disclose your personal information for any other purpose without your consent, unless it is required or authorised by law, or relates to NOPSEMA’s enforcement activities. Your personal information may be disclosed to the following organisations, entities or individuals:

* individuals who make a request under the *Freedom of Information Act 1982*
* the Australian National Audit Office and other privately appointed auditors
* other law enforcement bodies (for example, the police or the coroner)
* NOPSEMA’s legal advisors.

NOPSEMA may occasionally be required to disclose information to overseas recipients in order to discharge its functions or exercise its powers, or to perform its necessary business activities.

Information about how you can access, or seek correction to, your personal information is contained in NOPSEMA’s APP Privacy Policy at [www.nopsema.gov.au/privacy](http://www.nopsema.gov.au/privacy). If you have an enquiry or a complaint about your privacy, please contact NOPSEMA’s Privacy Contact Officer on 08 6188 8700 or by email at privacy@nopsema.gov.au.