Report of an Alleged Safety Zone Infringement

Form

Document No:

Date: 07/09/2023

General guidance for use

* 1. The use of this form is entirely voluntary and is provided to assist titleholders and operators of facilities provide appropriate information to authorised persons regarding alleged petroleum or greenhouse gas safety zone infringements.
	2. This form is intended to be completed electronically.
	3. An electronic copy of the completed form and any associated attachments should be emailed to:
1. **Maritime Border Command – Border Watch Hotline**
2. E: amboc@abf.gov.au
3. P: 1800 009 623 (or + 612 6246 1325 if calling from overseas or using a satellite phone) (24hrs) and copies emailed to:
4. **Australian Federal Police**
5. E: NOSSC-Client-Liaison@afp.gov.au
6. Where the titleholder or facility operator considers it appropriate, one or more of the following authorised person agencies should also be contacted:

|  |  |
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| 1. **Victorian Police**
2. Officer in Charge (OIC) Water Police Squad/Search and Rescue Squad
3. M: 0417 593 469
4. and
5. Specialist Response Division/Operations Support Department
6. P: 03 9247 5655
7. M: 0408 057 494
 | 1. **Western Australian Police**
2. Duty Inspector
3. P: 08 9374 4025
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| 1. **South Australian Police – Water Operations Unit**
2. Operations Manager: 0418 856 247
3. Duty phone: 0418 859 295
4. Police ComCen: 13 14 44
5. WaterOperationsUnit@police.sa.gov.au
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| 1. **Tasmanian Police**
2. Marine and Rescue Services
3. P: 03 6230 2184
 | 1. **Northern Territory Police**
2. Officer in Charge NT Water Police
3. M: 0407 794 736 (OIC)
4. P: 131444 (Police Communications)
 |
| 1. **Queensland Police**
2. State Water Police Coordinator
3. P: 07 3895 0320
4. M: 045 843 7943
 | 1. **New South Wales Police**
2. Sydney Sector Coordinator
3. NSW Water Police
4. P: 02 9320 7499 (NSW Water Police)
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* 1. A copy of this form should also be emailed to safetyzones@nopsema.gov.au for information only, noting that NOPSEMA is neither a response agency nor an ***authorised person*** under the OPGGS Act.
	2. Where a marine vessel has collided with a facility or a marine vessel has come sufficiently close to a facility that a reasonable operator would consider the occurrence requires an immediate investigation the occurrence must be reported to NOPSEMA as a dangerous occurrence under part 4 of the Offshore Petroleum and Greenhouse Gas (Safety) Regulations 2009. Refer to the NOPSEMA website for more information on reporting safety related accidents and dangerous occurrences.

Instructions for completion of the form

Section B – Environmental conditions

1. "Nautical Twilight" referred to in this Section is requested to assist in establishing 'Dusk' and hence the degree of darkness in relation to the incident.

Section C – Details of the allegedly offending vessel/s

1. The identification of the vessel/s is important as upon this rests the Prosecutor's ability to obtain details of Master and Ownership which are essential in order to charge the correct person and/or company.

Section E – Narrative of events

1. Describe actions and movements of allegedly offending vessel/s and, where applicable, events of own vessel/s during incident. Specify times of ranges and bearings of vessel/s infringing safety zone/s, together with times, ranges and bearings from fixed facility of own vessel.
2. Specify ranging system used (e.g. Radar, Laser, etc.) and if radar is being used specify radar range in use at the time, that clutter, etc. did not raise any doubt and who witnessed these ranges.
3. If more than one vessel/facility is able to take a radar bearing and distance try to co-ordinate the timing of the observation so that they are taken at the same time - or close to it - which would help corroborate the fact.
4. Provide a summary of radio communications (e.g. times, channels, what was said by whom to whom). Try to obtain the name of the master/s of the offending vessel/s.
5. A recording of the radio communication should be taken if at all possible.
6. NOTE: Visual estimates of distance do not carry much weight unless the offending vessel/s is extremely close to the facility or within a specific reference point such as a buoy. However, such evidence should still be recorded by the witness.

Section F – Track diagram

1. In addition, to the track of the allegedly offending vessel/s show track of own vessel/s with times.
2. Track diagrams can be submitted on a chart, plan or field diagram in lieu of the format contained in Section F, provided it contains the information requested in the box at the top of this section.

Section G – Main witness to the alleged infringement
Section H – Other witness to the alleged infringement

1. You are reminded that you are providing personal evidence that must stand up in court.
2. Any reports should be in the first person (e.g. 'I' took the radar distance of … 'My' estimate of the distance was …).
3. Provide location of witness on facility/platform.

Section I - Person reporting the incident

1. This Section should be completed by the person reporting the incident to NOPSEMA. Any further contact with regard to the actual report would be addressed to this person.

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| --- |
| 1. **Part A – Time and place**
 |
| 1. Where is the safety zone?
 | 1. The field name
 |  |
| 1. Permit area
 |  |
| 1. Well, structure or equipment name
 |  |
| 1. Who is the registered operator or titleholder?
 | 1. Titleholder or facility operator
 |  |
| 1. Name
 |  |
| 1. Business address
 |  |
| 1. When did the incident occur?
 | 1. Time (and time zone)
 |  |
| 1. Date
 |  |

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| 1. **Part B – Environmental conditions**
 |
| 1. Wind
 | 1. Speed (knots)
 |  |
| 1. Direction (e.g. from SW)
 |  |
| 1. Waves
 | 1. Significant wave height
 |  |
| 1. Swell
 |  |
| 1. Current
 | 1. Speed (knots)
 |  |
| 1. Direction (e.g. from SW)
 |  |
| 1. Weather
 | 1. (Cloud, snow, mist, etc.)
 |  |
| 1. Visibility
 | 1. Estimated distance (m)
 |  |
| 1. Nautical twilight
 | 1. Nautical dawn
 |  |
| 1. Nautical dusk
 |  |

| **Part C –** **Details of vessel(s) allegedly offending** |
| --- |
| Name |  |
| Number |  |
| Port of registry |  |
| Nationality |  |
| Description (Type, colouring, funnel marking, etc.) |  |
| Was the vessel fishing? |  |
| Was the vessel pair fishing? | YesNo | [ ] [ ]  | If Yes, provide details in the following table. |
| **Paired fishing vessel I information (where applicable)** |
| Name |  |
| Number |  |
| Port of registry |  |
| Nationality |  |
| Description (Type, colouring, funnel marking, etc.) |  |

| **Part D – Photographs[[1]](#footnote-1)** (to be supplied wherever possible) |
| --- |
| **Camera information** |
| Brand/make |  |
| Model |  |
| Serial number |  |
| **Photographer information** |
|  |  |
|  |  |
|  |  |
|  |  |
| **Photograph information** |
| ID[[2]](#footnote-2) | Date | Time | Subject of photo |
|  |  |  |  |
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| **Part E – Narrative** (this section to be completed by the main witness to the alleged infringement) |
| **Personnel details** |
| Signature of person completing this page |  | Name (print) |  |
| Position / job title |  | Name of facility / vessel |  |
| Date |  | Signature of corroborative witness |  |
| **Narrative** (add rows as required) |
| Time (local) | Estimated course & speed of vessel(s) | Distance of vessel from facility (in metres) | How measured (visual estimate or radar)[[3]](#footnote-3) | Additional details[[4]](#footnote-4) |
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| **Part F – Track diagram** (this section should be completed by the main witness to the alleged infringement) |
| --- |
| **Personnel details** |
| Signature of person completing this page |  |
| Name (print) |  |
| Position / job title |  |
| Name of facility / vessel |  |
| Date |  |
| Signature of corroborative witness |  |
| **Complete track a diagram for the offending vessel(s).****The diagram should show the platform or wellhead, the offending vessels and their course and speed.** |
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| **Part G – Main witness to alleged infringement** |
| **Personnel details** |
| Signature of person completing this page |  |
| Name (print) |  |
| Position / job title |  |
| Home address |  |
| Home phone number |  |
| Date |  |
| Company / employer’s name |  |
| Company / employer’s phone |  |
| **Statement by main witness** (cell will expand as required) |
|  |
| **Note**: There must be more than one witness to confirm that:1. The offending vessel/s were within the Gazetted safety zone2. The distance these vessel/s were from the facility at risk |

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| **Part G – Other witnesses to alleged infringement** |
| **Personnel details – corroborating witness** |
| Signature of person completing this page |  |
| Name (print) |  |
| Position / job title |  |
| Home address |  |
| Home phone number |  |
| Date |  |
| Company / employer’s name |  |
| Company / employer’s phone |  |
| **Statement by corroborating witness** (cell will expand as required) |
|  |
| NOTE: There must be more than one witness to confirm that:1. The offending vessel/s were within the Gazetted safety zone2. The distance these vessel/s were from the facility at risk |
| **Personnel details – Additional witness 1** (delete this part of table if not required) |
| Signature of person completing this page |  |
| Name (print) |  |
| Position / job title |  |
| Home address |  |
| Home phone number |  |
| Date |  |
| Company / employer’s name |  |
| Company / employer’s phone |  |
| **Statement by additional witness 1** (cell will expand as required) |
|  |
| **Personnel details – Additional witness 2** (delete this part of table if not required) |
| Signature of person completing this page |  |
| Name (print) |  |
| Position / job title |  |
| Home address |  |
| Home phone number |  |
| Date |  |
| Company / employer’s name |  |
| Company / employer’s phone |  |
| **Statement by additional witness 2** (cell will expand as required) |
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| **Part H – Details of standby/safety of other vessels involved** (not included alleged offending vessels) |
| **Vessel 1** |
| Name of vessel |  |
| Reg No. of vessel |  |
| Name of master |  |
| Name of owner |  |
| Name of owner’s contact |  |
| Company address |  |
| Telephone number |  |
| Email address |  |
| **Vessel 2** |
| Name of vessel |  |
| Reg No. of vessel |  |
| Name of master |  |
| Name of owner |  |
| Name of owner’s contact |  |
| Company address |  |
| Telephone number |  |
| Email address |  |
| **Vessel 3** |
| Name of vessel |  |
| Reg No. of vessel |  |
| Name of master |  |
| Name of owner |  |
| Name of owner’s contact |  |
| Company address |  |
| Telephone number |  |
| Email address |  |

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| **Part I – Person reporting the alleged infringement** |
| **Personnel details** |
| Signature of person completing this page |  |
| Name (print) |  |
| Position / job title |  |
| Company |  |
| Company address |  |
| Company phone number |  |
| Date |  |
| **Any further information relevant to alleged infringement** (cell will expand as required) |
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| **Part J – Supporting information** (copies of documents and records supplied as attachments) |
| Item | File name | Description | Dated | Original held by |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |

1. Photographs must establish two things - the identity of the offending vessel and its distance from the facility. You must therefore try to obtain the following:

	1. A photograph from the facility, taken from a known height above sea level, showing the offending vessel, a recognisable part of the facility and, if possible, the horizon.
	2. A photograph from the vessel showing the offending vessel and the facility. [↑](#footnote-ref-1)
2. This should be the file name as assigned by the camera [↑](#footnote-ref-2)
3. With radar given type of set, range in use, and whether variable or fixed marker used [↑](#footnote-ref-3)
4. Including any communications, VHF channels used, warning signals, manoeuvres, collision, damage, actions by safety boat, assessment of danger and whether incident was isolated or repeated. [↑](#footnote-ref-4)