

## Nomination form: Operator of a facility

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This form is for use by owners or titleholders who wish to nominate an operator of a facility.

### Part 1 (A) – Operator and facility details Note: One nomination per facility.

Proposed facility name: [Click here to enter text](#)

Nominated operator: [Click here to enter text](#)

If the facility is a pipeline, please include pipeline licence number: [Click here to enter text](#)

### Part 1 (B) – Proposed facility location

Consistent with the Commonwealth *Offshore Petroleum and Greenhouse Gas Storage Act 2006* (OPGGs Act), Schedule 3, Clause 4 (and/or the relevant Victorian State equivalent) please identify the location(s) in which the proposed offshore petroleum operations will be conducted when operating as a facility. **Note:** Mobile facilities may operate in several jurisdictions. For facilities in other state and Northern Territory designated coastal waters, please refer to the relevant state or Northern Territory authority.

**Activity proposed to be undertaken in (select all that apply):**

- Commonwealth waters (OPGGs Act applies)  Victorian designated coastal waters (Victorian OPGGS Act applies)

If the facility is capable of independent navigation, please include its International Maritime Organization (IMO) number: [Click here to enter text](#)

If the facility is fixed, please include Latitude and Longitude (and geographic coordinate system, e.g. WGS 84, GDA94): [Click here to enter text](#)

### Part 1 (C) – Applicable facility rating

**Select one or more of the following if the facility is a vessel or structure:**

(see Offshore Petroleum and Greenhouse Gas Storage (Regulatory Levies) Regulations 2004 Schedule 1 Part 2 for applicable facility rating)

- Floating liquefied natural gas facility
- Large platform with drilling or workover capability
- Other platform with accommodation facilities:
- (a) When drilling or workover facilities are in commission
- (b) When drilling or workover facilities are not in commission
- Floating production storage and offloading facility
- Mobile offshore drilling unit or drill-ship
- Vessel for laying pipes for petroleum or a greenhouse gas substance
- Vessel or structure used for:
- doing work on an existing pipe; or
  - the erection, dismantling or decommissioning of a facility; or
  - the provision of accommodation for persons working on another facility

- Floating storage unit linked to a production platform
- Monopod, wellhead platform or other small production or injection facility with no accommodation
- Vessel or structure not otherwise listed above (Please provide details): [Click here to enter text.](#)

**OR**

**Select one of the following if the facility is a pipeline:**

(see Offshore Petroleum and Greenhouse Gas Storage (Regulatory Levies) Regulations 2004, Schedule 3, Part 1 for applicable pipeline rating)

- No sub-sea development or manifold connected to the pipeline
- One or two sub-sea developments or manifolds connected to the pipeline
- More than two sub-sea developments or manifolds connected to the pipeline

**Part 2 – Proposed facility operation**

Consistent with the OPGGS Act, Schedule 3, Clause 4 and the relevant Victorian equivalent\*, please identify the activity that in your view indicates that the vessel or structure is a facility as defined by the relevant Act, when it is conducting offshore petroleum operations. This information will assist NOPSEMA in deciding whether the vessel or structure is a **facility** and therefore whether an operator should be registered. (Select one or more as relevant from the following and for all, except licensed pipelines, provide a brief description of the proposed activities to be undertaken).

Clause of Schedule to the Act*	Description of activity Please select (✓) <u>all</u> that are relevant	Please provide a brief description of the activities proposed to be conducted by the vessel or structure
Clause 4(1)(b)(i)	<input type="checkbox"/> Vessel or structure for the recovery of petroleum, for the processing of petroleum, or for the storage and offloading of petroleum, or for any combination of those activities.	<a href="#">Click here to enter text.</a>
Clause 4(1)(b)(ii)	<input type="checkbox"/> Vessel or structure for the provision of accommodation for persons working on another facility, whether connected by a walkway to that other facility or not.	<a href="#">Click here to enter text.</a>
Clause 4(1)(b)(iii)	<input type="checkbox"/> Vessel or structure for drilling or servicing a well for petroleum or doing work associated with the drilling or servicing process.	<a href="#">Click here to enter text.</a>
Clause 4(1)(b)(iv)	<input type="checkbox"/> Vessel or structure for laying pipes for petroleum, including any manufacturing of such pipes, or for doing work on an existing pipe.	<a href="#">Click here to enter text.</a>
Clause 4(1)(b)(v)	<input type="checkbox"/> Vessel or structure for the erection, dismantling or decommissioning of a vessel or structure referred to in a previous subparagraph of this paragraph.	<a href="#">Click here to enter text.</a>
Clause 4(8)	<input type="checkbox"/> A pipeline subject to a pipeline licence.	<b>Not applicable</b>

Nomination of the facility operator can only be made by either the facility owner or a titleholder.

Which party is making this nomination?  
(Titleholder or facility owner)

Titleholder (includes pipeline licensees)  
(most appropriate for facilities with an associated title or licence e.g. production facilities, pipelines)

Facility owner  
(most appropriate for facilities with no directly associated title or licence e.g. MODU, construction vessels, pipelay vessels)

**Skip to Part 4**

**Complete Part 3 (but not Part 4)**

### Part 3 – Facility owner details

This section is to be completed by the facility owner for facilities that are not subject to a title e.g. MODUs, construction vessels, etc.

I **{insert full name}** being the **{insert position}** of **{insert name of the facility owner}** being the owner of the **{insert name of facility}** facility nominate **{insert name of operator}** as the operator of this facility.

Signature: .....

Date: **{Click here to enter a date}**.

Postal address: **{insert your postal address}**

Email address: **{insert email address of facility owner or contact person}**

### Part 4 – Titleholder details

This section to be completed by the Titleholder (permittee, lessee, licensee) in relation to facilities that are directly associated with a title e.g. production facilities, pipelines, etc.

**Note:** The giving of an operator nomination by a titleholder to NOPSEMA is an eligible voluntary action for the purposes of Part 9.6A of the Offshore Petroleum and Greenhouse Gas Storage Act 2006.

I **{insert full name}** being the **{insert position}** of **{insert name of titleholder}** being a titleholder in relation to the **{insert name of facility}** facility nominate **{insert name of operator}** as the operator of this facility. I confirm that where the giving of this operator nomination has been made on behalf of multiple titleholders, it is being given in accordance with the requirements for taking eligible voluntary actions under Part 9.6A of the OPGGS Act 2006.

Signature: .....

Date: **{Click here to enter a date}**

Postal address: **{insert your postal address}**

Email address: **{insert email address of titleholder or contact person}**

### Part 5 – Nominee acceptance of nomination as operator

Please complete all fields in Part 5

I **{insert full name}** being the **{insert position}** of **{insert name of nominated operator}** consent on behalf of **{insert name of nominated operator}** to its nomination as operator of the **{insert name of facility}** facility.

Signature: .....

Date: **{Click here to enter a date}**

## Part 6 – Operator contact details

Please complete all fields in Part 6

### Notes:

- Please enter operator's principal place of business
- If the operator's principal place of business is not in Australia, then please provide address details for the principal place of business overseas
- Contact numbers should be at the place of business specified in the address

**Operator's nominated contact person:** {insert contact name} – {insert position title}

### Business address

{Click here to enter text}

### Postal address

{Click here to enter text}

### Business hours telephone number

{area code} {number}

### Business hours fax number (if applicable)

{area code} {number}

### Business hours email address

{email address}

### After hours telephone number

{area code} {number}

### After hours fax number (if applicable)

{area code} {number}

Operator Australian Company Number (ACN), if applicable

{Click here to enter text}

Australian Business Number (ABN), if applicable

{Click here to enter text}

Australian Registered Body Number (ARBN), if applicable

{Click here to enter text}

Australian Registered Scheme Number (ARSN), if applicable

{Click here to enter text}

### Instructions for use

Nominations can be submitted:

**Via Secure File Transfer** - <https://securefile.nopsema.gov.au/filedrop/submissions>

OR

**Via email** - [submissions@nopsema.gov.au](mailto:submissions@nopsema.gov.au)

Hard copies are not required.

### Privacy notice

NOPSEMA collects your personal information so that it can administer the OPGGS Act and its associated regulations as set out above. If you do not provide personal information, NOPSEMA will not be able to process the nomination.

NOPSEMA will not use or disclose your personal information for any other purpose without your consent, unless it is required or authorised by law, or if it relates to NOPSEMA's enforcement activities. Your personal information may be disclosed to the following organisations, entities or individuals:

- individuals who make a request under the *Freedom of Information Act 1982*
- the Australian National Audit Office and other privately-appointed auditors
- other law enforcement bodies (for example, the police or the coroner)
- NOPSEMA's legal advisors.

NOPSEMA may occasionally disclose information to overseas recipients in order to discharge its functions, exercise its powers, or to perform its necessary business activities.

Further information about how you can access, or seek correction to, your personal information is contained in NOPSEMA's APP Privacy Policy at [nopsema.gov.au/privacy](http://nopsema.gov.au/privacy). If you have an enquiry or a complaint about your privacy, please contact NOPSEMA's Privacy Contact Officer on (08) 6188 8700 or by email at [privacy@nopsema.gov.au](mailto:privacy@nopsema.gov.au).